

TRAVELLING ALLOWANCE BILL (GAZETTED GOVERNMENT SERVENTS)

District			Name			Head of Account						Month of							
Headquarters			Designation									Voucher No. of List of Payments							
			Pay									for 20							
PARTICULARS OF JOURNEY AND HALTS						Kind of journey, i.e. by rail (mail or passanger), steamer, air road or trolley	Railway			Distanc travelled by Road or by trolley		ACTUAL EXPENSES			Purpose of journey or halt	Date of last visit	Remarks		
Departure			Arrival				Steamers fare †		Air Journey		For which milage is admissible		No of days for which daily allowance is claimed	Partculars				Amount	
Station	Date	Hour	Staton	Date	Hour		Class	No. of fare	Amount	At ordinary rate	At ordinary rate	for which daily allowance is admis-sible						Amount	Purpose of journey or halt
1	2	3	4	5	6	8	9	10	11	12	13	14	15	16	17	18	19		

* Travelling by road includes travelling by sea or river in a steam launce or in any vessel other than a steamer and travelling by canal. (The particular kind should be specified in the bill).

† In case where the steamer company has two rates fare, one inclusive and one exclusive of diet, the word, "fare" should be held to mean "the exclusive of diet".