

LAST PAY CERTIFICATE

Obverse

Last Pay Certificate of.....
of the.....
Proceeding on.....
to.....
2. He has been paid upto.....at the following rates :-

Particulars :-

Substantive Pay.....

Officiating Pay.....

Deductions :-

.....

.....

.....

He made over charge of the Office of.....
.....
on the.....noon of.....

4. Recoveries are to be made from the payment of Government Servant as detailed on the reverse.

5. He has been paid leave salary as detailed below ; Deductions have been made as noted on the reverse.

Period	Rate	Amount
From.....to.....	at ₹.....a month.
From.....to.....	at ₹.....a month.
From.....to.....	at ₹.....a month.

6. He is entitled to draw the following :-

7. He is also entitled to joining time for.....days.

8. The details of the income tax recovered from him upto the date from the beginning of the current year are noted on the reverse.

Dated.....

(Signature).....

(Designation).....