

(Final payments must invariably be made on forms printed on yellow paper which should not be used for intermediate payments)

RUNNING ACCOUNT BILL B

(C. P. W. A. Code, paragraph 212, 215 and 217)

For Contractors:- This form provides for (1) Advance Payments, (2) Secured Advance and (3) payments, for measured works)

Division _____ Sub-Division.

Cash Book Voucher No _____ dated _____

Name of the contractor _____

Serial .No. of this bill _____

No. and date of his previous bill for this work _____

Reference to Agreement No. _____ of _____

Date of written order to commence work. _____

Date of actual completion of work _____

I-ACCOUNT OF WORK EXECUTED

Items of work (grouped under "sub-heads" and "sub- works" of estimate) 1	Unit 2	Rate 3		Quantity executed up-to-date as per measure- ment book 4	Payments on the basis of actual measurements				Remarks 7
		₹	p.		Up-to-date 5		Since previous bill 6		
				₹	p.	₹	p.		
Carried over.....									

* When there are two or more entries in column 6 relating to each sub-head of estimate they should in the case of works the accounts of which are kept by sub-heads be totalled and the total recorded in column 7 for posting the works Abstract.

Items of work (grouped under "sub-heads" and "sub- works" of estimate)	Unit	Rate		Quantity executed up-to-date as per measure- ment book	Payments on the basis of actual measurements				Remarks
					Up-to-date		Since previous bill		
1	2	3		4	5	6	7		
Brought forward		₹	p.		₹	p.	₹	p.	
Total value of work done to date ... (A)...									
Deduct value of work shown on previous bill...									
Net value of work since previous bill(F)...									
Figure (F) in work-Rupees.....									

II CERTIFICATE AND SIGNATURES

1. The measurements on which are based the entries in columns 4 to 9 of Account were made by _____ on _____, and are recorded at page _____ of Measurement Book.

¶¶ 2 Certified that in addition to and quite apart from the quantities of work actually executed as showing column 4 of Account 1, some work has actually been done in connection with several items, and the value of such works(after deducting therefrom the proportionate amount of secured advances, if any, ultimately recoverable on account of the quantities of materials used therein) is in no case, less than the advance payments as per items 2 of memorandum of payments of Account 1, made or proposed to be made, for the convenience of the contractor, in anticipation of and subject to the results of, detailed measurements, which will be made as soon as possible.

Dated Signature of officer _____

preparing the bill.

(Rank) _____

Dated Signature of officer _____

Dated Signature of Contractor.

authorising payment

(Rank) _____

¶¶ These certificates must be signed by the Sub-Divisional

* This signature is necessary only when the officer who prepares the bill is not the officer who authorise the payment. In such a case the two signature are essential.

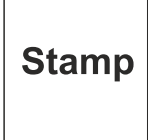
III-MEMORANDUM OF PAYMENTS

<p>1.Total value of work actually measure, as per Acct 1. Col. 5 entry (A)</p> <p>2 Total “up-to-date” advance payment for work not yet measured, as per details given below (B)</p> <p style="padding-left: 20px;">(a) Total as per previous bill.....</p> <p style="padding-left: 20px;">(b) Since previous bill... ..as per page... ..of M.B. No... ..</p> <p>3. Total “up-to-date” secured advances no security of materials as per Annexure</p> <p style="padding-left: 200px;">(from 26 A) Col. 8 Entry (C).....</p> <p>4. Total (Items 1+2+3).....</p> <p>5. Deduct Amount withheld.....</p>	₹	P																																									
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">Figures for work Abstract</th> <th style="width: 10%;"></th> <th style="width: 10%; text-align: center;">₹</th> <th style="width: 10%; text-align: center;">P</th> </tr> <tr> <td style="width: 15%; text-align: center;">₹</td> <td style="width: 15%; text-align: center;">P</td> <td style="width: 60%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td></td> <td>(a) From previous bill as per last Running account Bill</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>(b) From this bill</td> <td></td> <td></td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">Total 5 (b)+ 8(a) G</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>(b) By recovery of amount creditable to other works- or heads of accounts</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>(c) By cheque +</td> <td></td> <td></td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">Total 1(b) + (c) (H)</td> <td></td> <td></td> </tr> </table>	Figures for work Abstract			₹	P	₹	P						(a) From previous bill as per last Running account Bill					(b) From this bill					Total 5 (b)+ 8(a) G					(b) By recovery of amount creditable to other works- or heads of accounts					(c) By cheque +					Total 1(b) + (c) (H)					5
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Pay ₹. (... ..) .. by cheque+

(Dated initial of Disbursing Officer)

Recieved ₹ (... ..) .. as per above memorandum on account of this work.
 (Amount in vernacular)



Dated the _____ (Full signature of contractor)

Witness (Dated initials of persons actually making the payment.)

This figure should be tested to see that it agrees with the total items 7 and 8.
 If the net amount to be paid is less than ₹ 10 and it cannot be included in a cheque the payment should be made in cash, this entry being altered suitably and the alteration attested by dated initials.
 Here specify the net amount payable, vide items 8 (c).
 The payee’s acknowledgement should be for the gross amount paid as per item 8 i.e., (a)+(b)+(c).
 Payment should be attested by some known person when the payee’s acknowledgement is given by a mark, seal or thumb impression.

IV- Remarks

(this space is reserved for any remarks which the Disbursing Officer or the Divisional Officer may wish to record in respect of the execution of the work check of measurement or the state contractor’s account)